

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. Contract ID Code		Page 1 of Pages 18	
2. Amendment/Modification No. 0001		3. Effective Date 11 June 2009		4. Requisition/Purchase Req. No. N/A		5. Project No. (if applicable)	
6. Issued By NWS ACQUISITION DIVISION/OFA63 1325 EAST WEST HIGHWAY SSMC-2 RM 11226 SILVER SPRING, MD 20910-3283 ANITA R. MIDDLETON (301) 713-3405 x167				7. Administered By (If other than Item 6) SEE BLOCK 6			
8. Name and Address of Contractor (No., Street, County, and Zip Code) TO ALL OFFERORS				(X)		9A. Amendment of Solicitation No. DG133W-09-RP-0094	
						9B. Date (See Item 11) 29 MAY 2009	
						10A. Modification of Contract/Order No.	
						10B. Date (See Item 13)	
Code		Facility Code					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (if required) \$ _____							
1. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
(x)		A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.					
		B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)					
		C. This supplemental agreement is entered into pursuant to authority of:					
		D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
a) This amendment is being issued for the purposes of responding to the questions dated from May 29 to June 04, 2009 and to make changes to the RFP accordingly. b) Additional changes to the RFP not as a result of the industry questions have also been made. c) Proposal Due Date is changed to June 24, 2009, 10:00am Eastern Time for the Down-Select Response and August 3, 2009, 3:00pm Eastern Time for the Proposal. The closing date for questions of this RFP is July 17, 2009.							
Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or Print)				16A. Name and title of Contracting Officer (Type or Print)			
15B. Contractor/Offeror		15C. Date Signed		16B. United States of America		16C. Date Signed	
_____ (Signature of person authorized to sign)				_____ (Signature of Contracting Officer)			
NSN 7540-01-152-8070				30-105		STANDARD FORM 30 (REV. 10-83)	
PREVIOUS EDITIONS UNUSABLE				Prescribed by GSA FAR (48 CFR) 53.243			

- d) All RFP change pages and the questions & answers are incorporated into this amendment.

SCHEDULE					
Item No.	Supplies/Services	Quantity	Unit	Unit Price	Amount

- 1) The Standard Form 1449 for the Unrestricted RFP DG133W-09-RP-0094 lists the NAICS code: 541519 and Size Standard: \$25M.

Is this RFP limited to the listed NAICS code and size standard, or are large businesses permitted to bid in this category?

ANSWER: Large businesses are permitted in this category.

- 2) How many sample tasks are required in the final RFP? Para 3.1.5 says 3. Para 4.1.6.2 says 5.

ANSWER: There are 5 sample task orders as shown in the table of contents.

- 3) Page 31, 4.0 52.212-2 EVALUATION--COMMERCIAL ITEMS (JAN 1999)
 - (a) The Government may award multiple contracts resulting from this solicitation to the responsible offerors whose offers conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:
 - (1) Advisory Down-Select
 - (2) Approach Factor
 - (3) Past Performance Factor
 - (4) Price Factor

The three factors are listed in descending order of importance. The subfactors to each factor are equal in importance.

Question: The second sentence refers to the following factors, but the last sentence refers to three factors. Can we assume that only items 2-4, that are titled factors, are the three that are used for the final proposal evaluation? In other words, we would like to confirm that the Advisory Downselect is not included in the final evaluation.

ANSWER: The Advisory Down-Select is not included in the final evaluation.

- 4) The North American Industry Classification System (NAICS) code for this acquisition has been identified as 541519, and the small business size standard has been identified as \$25.0 Million. According to Federal Regulation §121.201, Exception # 18 applies to this NAICS code and sets the small business size standard Information Technology Value Added Resellers at 150 employees. Based on this exception, if we are a company with less than 150 employees but more than \$25 million in revenue, we would still be considered a small business for award. Is this correct?

ANSWER: Firms shall self certify their size status.

- 5) Can you provide an estimated date when you will notify companies of their viability to bid on NOAALink?

ANSWER: Notifications will be sent out around July 13, 2009.

- 6) Page 31, 4.0 52.212-2 EVALUATION--COMMERCIAL ITEMS (JAN 1999)
 - (a) The Government may award multiple contracts resulting from this solicitation to the responsible offerors whose offers conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate

offers:

- (1) Advisory Down-Select
- (2) Approach Factor
- (3) Past Performance Factor
- (4) Price Factor

The three factors are listed in descending order of importance. The subfactors to each factor are equal in importance.

Question: The second sentence refers to the following factors, but the last sentence refers to three factors. Can we assume that only items 2-4, that are titled factors, are the three that are used for the final proposal evaluation? In other words, we would like to confirm that the Advisory Downselect is not included in the final evaluation.

ANSWER: The Advisory Down-Select is not included in the final evaluation.

**7) Attachment D, Down Select Requirement 2, Value Added Network (VAN)
Page 120, Figure 1. ITIL v3 Processes**

Question 1: The figure shows Service Design following Service Operation. Could you provide us clarification on why there is a departure from the conventional sequence of ITIL v3 processes and give us guidance on how to interpret this figure in writing our response?

ANSWER: The preceding description of NOAALink's IT Service Management philosophy does not dictate a rigid sequence for implementing ITIL v3 that must be followed. However, both the textual description and diagram identify the need for best practices, business driven governance framework. Potential offerors should realize that NOAALink's ITIL Service Lifecycle should be viewed as a phased life cycle. The diagram depicts the phases, processes, and functions. It does not dictate a specific sequence. Neither the text nor diagrams depart from convention. ITIL is an IT Service management strategy bound within a framework. Since each organization is different, each implementation would be different. The offerors approach would not be bound by a conventional sequence.

**8) Attachment C, Down Select Requirement 1, Managed Information Security Services (MISS)
Page 97, first paragraph, "The selected contractor, at the direction of the NOAALINK contracting officer, will be responsible for enhancing the offerings that stakeholders will securely access through the portal . As stated *the purpose of this initiative is to provide NOAALink with the information assurance necessary to knowledgeably engage MISS providers, and to make informed use of their security services.*"**

Question 1: Given the security nature of the task, is this enhancement meant to harden secure protection of the portal or is the purpose to facilitate dissemination of information capabilities that are available to the MISS contractor?

ANSWER: NOAALink envisions a Shared Services Environment. Data (including financial data) will traverse a common infrastructure shared by both the contractor and government. These exchanges across the common infrastructure must be secure.

**9) Page 25, Paragraph 3.1.2.1 Advisory Down-Select Response Preparation
All parties interested in NOAALink CORE Management Services components shall submit no more than 20 pages per Capability Statement Requirement, for a maximum total of 60**

ANSWER: The page count remains unchanged.

10) Section 3.0 52.212-1 INSTRUCTIONS TO OFFERORS

Page 25, Paragraph 3.1.2.1 Advisory Down-Select Response Preparation

All parties interested in NOAALink CORE Management Services components shall submit no more than 20 pages per Capability Statement Requirement, for a maximum total of 60 pages. All Capability Statements must be legible and prepared on standard 8 ½ x 11 inch paper and double-spaced; type size no smaller than a 12-pitch font. The Capability Statement shall address:

- **Understanding of Requirement**
- **Approach to the requirement at a summary level**
- **Quality of past performance**
- **Relevance of prior experience**

Question 1: In reviewing the three (3) Down-Select Requirement documents, is the Offeror to answer all questions embedded within each Down-select Requirement document?

Question 2: Based on the number of questions in Down-select Requirement 1 (over 100 questions), will the government consider allowing for more than 20 pages per Capability Statement as long as the Offeror remains within the limit of 60 pages total?

Question 3: Based on the above instructions, is the Offeror to address the Capability Statement requirements (• Understanding of Requirement, • Approach to the requirement at a summary level, • Quality of past performance, • Relevance of prior experience) separately and subsequently answer the questions embedded within each Down-select Requirement document?

Recommendation: We recommend the government allow the questions to be answered and submitted as an Attachment to each Down-select Requirement document as well as excluding those Attachments from the 20 page per Capability Statement limitation – given the magnitude of questions required to be answered in the Down-Select Requirement documents. This will allow the Offeror to fully demonstrate to the government their understanding, approach, quality and relevance of past performance for each Down-select Requirement document without diluting the response based upon a 20 page limitation per Capability Statement.

ANSWER: Question 1 – 3 and Recommendation: There is no change to how we proceed on the down-select see paragraph 3.1.2.1 for what is required.

11) Section 3.0 52.212-1 INSTRUCTIONS TO OFFERORS

Page 25, Paragraph 3.1.2.1 Advisory Down-Select Response Preparation

All parties interested in NOAA Link CORE Management Services components shall submit no more than 20 pages per Capability Statement Requirement, for a maximum total of 60 pages. All Capability Statements must be legible and prepared on standard 8 ½ x 11 inch paper and double-spaced; type size no smaller than a 12-pitch font. The Capability Statement shall address:

- **Understanding of Requirement**
- **Approach to the requirement at a summary level**
- **Quality of past performance**
- **Relevance of prior experience**

Question 1: Does the double-spacing requirement apply to all graphics, tables, figures, and exhibits?

Question 2: Can the Offeror use a font size no smaller than 9 point for all graphics, tables, figures, and exhibits?

ANSWER: Question 1: Single-spaced is authorized, see Amendment 0001.

Question 2: Font 9 is authorized, see Amendment 0001.

12) Section 3.0 52.212-1 INSTRUCTIONS TO OFFERORS

Page 25, Paragraph 3.1.2.1 Advisory Down-Select Response Preparation

All parties interested in NOAA Link CORE Management Services components shall submit no more than 20 pages per Capability Statement Requirement, for a maximum total of 60 pages. All Capability Statements must be legible and prepared on standard 8 ½ x 11 inch paper and double-spaced; type size no smaller than a 12-pitch font. The Capability Statement shall address:

- **Understanding of Requirement**
- **Approach to the requirement at a summary level**
- **Quality of past performance**
- **Relevance of prior experience**

Question 1: Does the Cover Letter, Title Page, and Table of Contents count against the total 60 page limit?

Question 2: Is the Capability Statement response to be provided on 8 ½ x 11 inch paper, single-sided or double-sided?

Question 3: Based on the font requirement of 12-pitch, it is our understanding that 12-pitch font translates into a 10 point, fixed-width font. Does the typeface Letter Gothic, 10 point, meet these requirements? If not, please provide the font typeface and point size required?

ANSWER: Question 1: Yes, the page count remains unchanged.

Question 2: Double-sided, See Amendment 0001

Question 3: Courier New or Times New Roman with Font size 12, See Amendment 0001

- 13) The original down select requirements called for a section that describes the team, why it was assembled, and why it makes sense for this requirement. That would still seem to be valuable information - albeit not 20 pages worth. Is it acceptable and/or advisable to include a team introduction in addition to the 3 RFQC responses?

ANSWER: It is not unacceptable to introduce the team under the down-select; however, the team description is required under 3.1.5(a) Management.

- 14) The RFP specifies that offerors must submit a reply to each of 3 Advisory Down Select Sample tasks. Each is to be addressed in terms of:
Understanding of the requirement;
Approach to the requirement at a summary level;
Quality of past performance;
Relevance of prior experience.

Two of the RFQC tasks also include extensive questions, which, particularly for the MISS, if were to answer explicitly would make it virtually impossible address the four main areas within the 20 double spaced pages allowed. We are, thus, assuming that the questions are included for guidance only in that they should be addressed to the extent possible within the overall response rather in explicit Q&A forum. Could you please confirm or comment?

ANSWER: See paragraph 3.1.2.1 for what is required.

- 15) The final RFP that was released on May 29 contained several significant changes from the previously released RFP documents, which need to be fully evaluated as part of our bid decision and proposal response. Most significantly, the change to the NAICS code requires a re-assessment of our teaming posture and the need to initiate new teaming agreements among the team members. As a result of these changes, the requirement to submit the down-select proposal in two weeks, by June 12, is unrealistic and raises the real possibility that we will not be able to submit a quality response in the allotted time. Given the investment that has been made to date by our team members, the inability to have sufficient time to provide a comprehensive, quality response imposes an unfair penalty on those teams that are affected by the RFP changes. We respectfully request that NOAA extend the due date for the down-select proposal response by at least 10 days (i.e. June 22).

ANSWER: Due date is hereby extended to June 24th.

- 16) The government grants a 60 day extension in both the Down-Select Due Date (to August 11, 2009) and the Proposal Due Date (to September 26, 2009) for Small Business Set-Aside CORE Management Services Component Solicitation No. DG133W-09-RP-0055 and the Unrestricted CORE Management Services Component Solicitation No. DG133W-09-RP-0094.

Background: This extension is needed because NOAA has consistently and publicly identified this Solicitation in drafts and industry meetings for more than a year as having a small business size standard NAICS Code of 517110, requiring small businesses to have 1,500 or fewer employees to qualify as a small business set-aside prime contractor. A significant number of competitive industry teams (more than 7 that we know of) have formed in reliance on the advertised NAICS 517110 size standard, with teaming companies committed to team exclusively with planned prospective prime contractors satisfying the NAICS 517110 size standard. The Government's switch to NAICS Code 541519 on the day of the final Solicitation's release,

requiring small businesses to instead have less than \$25 million in average annual sales over a three year period, has in one fell swoop rendered a significant number of standing industry teams ineligible to compete for this Solicitation, which were formed solely and exclusively to compete for this NOAALink set-aside program, at very considerable company time and expense. If the new designation of the NAICS Code 541519 size standard remains in place, all of the industry companies already committed to teams now no longer eligible to compete will need to find and form entire new teams having the right mix of complementary capabilities to prepare a compliant and competitive response to this Solicitation. A minimum of 60 days extension will be required for disappointed companies who have relied on advertised NAICS Code 517110, who have been supporting NOAA and involved in preparing for this Solicitation for over a year to be able to identify new, fully compliant industry teams with which they can partner, including the significant time necessary to negotiate binding, legal teaming agreements for each company in each newly identified and formed small business team.

RESPONSES: Due date is hereby extended to June 24th. Proposal Due date is changed to August 3rd. See Amendment 0001.

- 17) The government changed the NAICS Code designation for NOAALink back to NAICS 517110, which had been advertised in all pre-RFP correspondence by NOAA.

Background: Federal Acquisition Regulation (FAR) provision 19.102 (c) requires for each solicitation: “for size standard purposes, a product or service shall be classified in only one industry, whose definition best describes the principal nature of the product or service being acquired even though for other purposes it could be classified in more than one.”

It would appear to us that the selection of NAICS 541519 could not qualify as the NAICS code that “best describes the principal nature of the product or service being acquired” under NOAALink because NAICS 541519 specifically excludes any applicability to “custom programming, systems integration design, and facilities management services,” which form the bulk of the service area requirements in the NOAALink program. For this reason, the original selection and advertisement of NAICS 517110 for this

ANSWER: Noted. The current NAICS code remains unchanged in accordance with the RFP.

- 18) Can a company both Prime one category and be a subcontractor on another team in another RFP category?

Can a company be a subcontractor on multiple teams in different RFP categories?

ANSWER: Question 1: Yes.

Question 2: Yes.

- 19) What is the target number of awards for the Small Business set-aside RFP (DG133W-09-RP-0055), and is there a ceiling amount for all the awards for this RFP?

ANSWER: See paragraph 4.1.2 and See Schedule and paragraph 1.1.14.

- 20) Can one bidder respond to more than one RFP?

Will there be separate review committees for each RFP?

ANSWER: Question 1: Yes.

Question 2: No further information is available.

- 21) The RFP only specifies that there is the possibility of multiple awards - with the Government reserving the right to make no awards within a given category. Previously the acquisition strategy specified 3 - 8(a); 4 - other small business; 2 unrestricted. Is there a target or criteria for the number of awards for each category and/or in total?

ANSWER: See paragraph 4.1.2.

- 22) The cascading preference process that was highlighted in the original acquisition strat is not mentioned in the RFP, unless perhaps by reference in one of the FAR sections. Could you please say whether that approach will apply post award and if so how it will be applied (before it was a simple 2 tier gate). If it is not being applied could you please comment on how small business quotas and preferences will be addressed?

ANSWER: The process for issuance of task orders after award will be based on a determination by the Government to use NOAALink unrestricted, small, or 8(a) contracts. That determination will be based on compliance with the applicable federal acquisition regulations. Once that determination has been made all contract holders in the determined category will be given fair opportunity for consideration for award of the task order. The cascading method has been removed in its entirety and the FAR rules on small business set-asides will be utilized at the task order level.

3.0 52.212-1 INSTRUCTIONS TO OFFERORS--COMMERCIAL ITEMS (JUN 2008)

(Reference 12.301)

NOTE: paragraph (a), second sentence, does not apply to this requirement.

Paragraph (c), 150 calendar days

3.1 52.212-1A ADDENDUM TO 52.212-1

3.1.1 Instructions for Oral Presentations (if executed)

Once a presentation date and time is confirmed, no rescheduling of presentations will be entertained, unless determined necessary by the Government.

The Offeror will be responsible for any audio visual equipment needed for their presentation. The Offeror shall provide twenty (20) paper copies of the oral presentation slides at the time of the oral presentation.

At the oral presentation, key personnel that will be assigned to the contract shall be present. A maximum of twelve (12) people may be in attendance. The Offeror's Program Manager shall attend and participate in the presentation. The Offeror, at least five days prior to its oral presentation, shall provide to the Contracting Officer a list of names, firms, and position titles of those persons participating in the presentation.

Each 1 hour presentation will be followed by a question and answer period regarding the Offeror's Proposal. The question and answer period will be a maximum of two hours in duration.

If oral presentations are executed, the Government intends to videotape the presentation.

3.1.2 Advisory Down-Select Instructions:

The Government is inviting potential offerors to submit capability statements which will allow the Government to advise the offerors about their potential to be a viable competitor. There are three (3) Capability Statement Requirements, Attachments C through E that must be responded to by those offerors who are interested in the CORE Management Service Components.

Based on evaluation of each Offeror's capabilities statement, Offerors will be notified that they are considered to be a viable competitor or not.

Notification that a prospective offeror is unlikely to be viable candidate is advisory and offerors so notified are not prohibited from submitting proposals should they elect to do so. A viable competitor will be invited to submit a proposal in response to this solicitation.

3.1.2.1 Advisory Down-Select Response Preparation:

All parties interested in NOAALink CORE Management Services Components shall submit no more than 20 pages per Capability Statement Requirement, for a maximum of 60 pages. The capability statements are due on **June 24, 2009 by 10:00am Eastern Time**. Capability Statements shall be submitted in one original and one CD-R. All statements on the CD-R shall be provided in a Portable Document Format (PDF). All Capability Statements must be legible and prepared on standard 8 1/2 x 11 inch paper, double-spaced, and double-sided. The offeror shall use Courier New or Times New Roman with font size 12, except for graphics, tables, figures, and exhibits. Graphics, tables, figures, and exhibits will use Courier New or Times New Roman with font size 9. The Capability Statement shall address:

- Understanding of Requirement
- Approach to the requirement at a summary level
- Quality of past performance
- Relevance of prior experience

3.1.3 General Proposal Preparation Instructions:

All offerors are required to submit an offer that conforms to the solicitation. The Government may award without discussions with offerors (except clarifications as described in FAR 15.306(a)); therefore, the offeror's initial proposal

should be clear and complete and contain the offeror's best terms and price. The Government reserves the right to conduct discussions.

Offers shall be submitted in one original and one CD-R. All documents on the CD-R shall be provided in a Portable Document Format (PDF) format.

3.1.4 Proposal Format

Proposals must be legible and prepared on standard 8 1/2 x 11 inch paper, double-spaced, and double-sided. The offeror shall use Courier New or Times New Roman with font size 12, except for graphics, tables, figures, and exhibits. Graphics, tables, figures, and exhibits will use Courier New or Times New Roman with font size 9. The offer shall consist of three separately bound volumes: Volume I - Approach; Volume II - Past Performance, and Volume III - Business/Price Proposal. Volume I shall be limited to 150 pages. Any graphics, executive summaries, transmittal letters, attachments and charts used shall comply with the required paper size and shall be included in the page count limit. The packaging used in submitting the proposal must clearly identify the solicitation number and the name of the offeror. It is the responsibility of the offeror to ensure that the proposal is timely delivered.

Offerors shall submit their proposals to the following address:

U.S. Department of Commerce/NOAA
Acquisition & Grants Office
Attn: Anita R. Middleton
1325 E. West Highway, SSMC2, Rm 11220
Silver Spring, MD 20910-3283

Solicitation Number: DG133W-09-RP-0055

Proposals are due no later than 03:00 p.m. eastern time on August 3, 2009.

3.1.5 Volume I - Approach Factor:

(a) **Program:** The total page limit for this volume is 150 pages.

Technical: The offeror shall present its approach to perform the work and implement innovative solutions contemplated in the Performance Work Statement entitled NOAALink Program, and dated December 2008. Discuss the proposed approach to implementing the provisions of Information Technology Infrastructure Library version 3 (ITIL v3) and ISO 20000 best practices. No cost or price information shall be included in this section.

Management: The offeror shall present its approach to manage the work contemplated in the Performance Work Statement entitled NOAALink Program, and dated December 2008, Attachment A. Include an explanation of your organization, the reporting chain of command, specifically describing proposed lines of authority and means of communication within the offeror's firm and with team members and designated Government representatives. Offerors shall address key personnel, their proposed responsibilities, and time commitment to the project. Describe the crafting of the team, the roles of each team member, why they are on the team and value that they will add to the team. Describe the processes, tools, and techniques to be used to manage and perform NOAALink. Describe the process by which work will be allocated among team members. Identify any perceived conflicts of interest and areas of risk in performance of this contract and how those conflicts and risks will be mitigated. Provide a Quality Assurance Plan and where appropriate include Incentive/Disincentive Plan that supports the Performance Work Statement, Attachment A, Quality Assurance Surveillance Plan and Responsibilities Matrix, Attachment B. No cost or price information shall be included in this section.

(b) **Sample Tasks:** The responses to these labor hour sample tasks are limited to 15 pages per task. These pages are part of the total volume limit of 150 pages. The offeror shall present its approach to manage and perform the work contemplated in the Performance Work Statement for each sample task. Include an explanation of your task order organization, the reporting chain of command, specifically describing proposed lines of authority and means of communication for the task order. Offerors shall address key personnel, their proposed responsibilities, and time commitment to the task order. Describe the crafting of the team for the task order, the roles of each team member, why they are on the team for the task order and value that they will add to the task order. Describe the processes,

tools, techniques and capabilities to be used to manage and perform the task order. Identify any perceived conflicts of interest and areas of risk in performance of this task order and how those conflicts and risks will be mitigated. No cost or price information shall be included in this section. The offeror will provide a response to the five sample tasks set forth in Attachments G through K to the solicitation. The response shall include the following:

- (1) Description of possible areas to be investigated in researching the task;
- (2) Description of the approach perform and manage the work, including a step-by-step procedure and methodology which would be used in accomplishing the task;
- (3) Identification of the additional information that would be required to perform the task, if any;
- (4) Work plan for implementation;
- (5) Description of the expected results of the task order;
- (6) Number of hours by labor category contemplated to be used; (to be set forth in Volume I and III)
- (7) Unit price and total dollar amount for each labor category; (to be set forth in Volume III) and
- (8) Any other proposed costs to perform the task (to be set forth in Volume III).
- (9) Labor Hour ceiling price for each sample task (to be set forth in Volume III).

3.1.6 Volume II - Past Performance Factor:

The total page limit for this volume is twenty five pages. The offeror shall describe its past performance and prior experience based on five projects performed with high quality that set forth experience that is relevant to the work contemplated for NOAALink based on similarity, scope, magnitude, and complexity. No more than five references shall be submitted that have been performed within the last three years. At least three of the references shall be for contracts performed by the offeror, and up to two may be for contracts performed by the offeror's proposed subcontractors.

For each past performance reference, provide the following:

- (1) Contract number;
- (2) Dollar value of the contract;
- (3) Name and phone number of the point of contact in the federal, state, local government or commercial entity for whom the contract was performed with knowledge of the offeror's performance;
- (4) Description of the work performed;
- (5) Names of subcontractors used, if any and a description of the extent of work performed by the subcontractors/partners;
- (6) Number, type and severity of any quality, delivery or cost problems encountered in performing the contract; and
- (7) Corrective action taken for problems encountered and the effectiveness of the corrective action.

The offeror shall complete the information in the Past Performance Form at Attachment F to the solicitation for each of the five references submitted in the proposal. The Government reserves the right to limit the number of references it contacts and to contact references or use sources other than those provided by the offeror to obtain information related to past performance and prior experience.

3.1.7 Volume III – Business and Pricing Proposal:

Section 1-Business Documentation: There is no page limit for this section. The offeror shall provide the following:

- 1) Standard Form 1449, Solicitation/Contract/Order for Commercial Items: Complete Blocks 12, 17a, 30a, 30b and 30c only. An official having the authority to contractually bind the offeror's company must sign the SF 1449 in accordance with the procedures prescribed in FAR 4.102.
- 2) Acknowledgement of Amendments: Acknowledge all solicitation amendments, if issued, using one of the methods set forth in Block 11 of the Standard Form 30.
- 3) Representations, Certifications and Other Statements of Offerors: Pursuant to FAR 52.212-3, if the offeror has completed the annual representations and certifications electronically at <http://orca.bpn.gov>, then the offeror shall complete only paragraph (b) the provision and include it in this section. If an offeror has not completed the annual representations and certifications electronically at the ORCA website, the offeror shall complete only paragraphs (c) through (m) of the provision and include it in this section.

52.212-1 ATTACHMENTS

CBS	Executive Management II	1										
CBS	Executive Management III	1										
CBS	Executive Management IV	1										
CBS	Finance / Accounting Specialist I	1										
CBS	Finance / Accounting Specialist II	1										
CBS	Finance / Accounting Specialist III	1										
CBS	Finance / Accounting Specialist IV	1										
CBS	Finance / Accounting Specialist V	1										
CBS	Group Lead I	1										
CBS	Group Lead II	1										
CBS	Group Lead III	1										
CBS	Group Lead IV	1										
CBS	Group Lead V	1										
CBS	H/R Specialist I	1										
CBS	H/R Specialist II	1										
CBS	H/R Specialist III	1										
CBS	H/R Specialist IV	1										
CBS	H/R Specialist V	1										
CBS	Procurement / Logistics Specialist I	1										
CBS	Procurement / Logistics Specialist II	1										
CBS	Procurement / Logistics Specialist III	1										
CBS	Procurement / Logistics Specialist IV	1										
CBS	Procurement / Logistics Specialist V	1										
CBS	Program Manager I	1										
CBS	Program Manager II	1										
CBS	Program Manager III	1										
CBS	Program Manager IV	1										
CBS	Program Manager V	1										
CBS	Project Manager I	1										
CBS	Project Manager II	1										
CBS	Project Manager III	1										
CBS	Project Manager IV	1										
CBS	Project Manager V	1										
CBS	Quality Assurance Specialist I	1										
CBS	Quality Assurance Specialist II	1										

Information Technology Support Services (ITSS)	EVS	UXO Technician II	1										
	EVS	UXO Technician III	1										
	ITSS	Configuration Management Specialist I	1										
	ITSS	Configuration Management Specialist II	1										
	ITSS	Configuration Management Specialist III	1										
	ITSS	Configuration Management Specialist IV	1										
	ITSS	Configuration Management Specialist V	1										
	ITSS	Database Administrator I	1										
	ITSS	Database Administrator II	1										
	ITSS	Database Administrator III	1										
	ITSS	Database Administrator IV	1										
	ITSS	Database Administrator V	1										
	ITSS	Database Specialist I	1										
	ITSS	Database Specialist II	1										
	ITSS	Database Specialist III	1										
	ITSS	Database Specialist IV	1										
	ITSS	Database Specialist V	1										
	ITSS	Enterprise System Architect I	1										
	ITSS	Enterprise System Architect II	1										
	ITSS	Enterprise System Architect III	1										
	ITSS	Enterprise System Architect IV	1										
	ITSS	Enterprise System Architect V	1										
	ITSS	Chief Enterprise System Architect	1										
	ITSS	Help Desk Specialist I	1										
	ITSS	Help Desk Specialist II	1										
	ITSS	Help Desk Specialist III	1										
	ITSS	Help Desk Specialist IV	1										
	ITSS	Help Desk Specialist V	1										
	ITSS	IT Security Specialist I	1										
	ITSS	IT Security Specialist II	1										
	ITSS	IT Security Specialist III	1										
	ITSS	IT Security Specialist IV	1										
	ITSS	IT Security Specialist V	1										
	ITSS	IT/Computer Specialist I	1										

52.212-1 ATTACHMENTS

Support t Service	ITSS	IT/Computer Specialist II	1									
	ITSS	IT/Computer Specialist III	1									
	ITSS	IT/Computer Specialist IV	1									
	ITSS	IT/Computer Specialist V	1									
	ITSS	Network Engineer I	1									
	ITSS	Network Engineer II	1									
	ITSS	Network Engineer III	1									
	ITSS	Network Engineer IV	1									
	ITSS	Network Engineer V	1									
	ITSS	Programmer Analyst I	1									
	ITSS	Programmer Analyst II	1									
	ITSS	Programmer Analyst III	1									
	ITSS	Programmer Analyst IV	1									
	ITSS	Programmer Analyst V	1									
	ITSS	System Administrator I	1									
	ITSS	System Administrator II	1									
	ITSS	System Administrator III	1									
	ITSS	System Administrator IV	1									
	ITSS	System Administrator V	1									
	ITSS	System Engineer I	1									
	ITSS	System Engineer II	1									
	ITSS	System Engineer III	1									
	ITSS	System Engineer IV	1									
	ITSS	System Engineer V	1									
	ITSS	Web Designer/Developer I	1									
	ITSS	Web Designer/Developer II	1									
	ITSS	Web Designer/Developer III	1									
	ITSS	Web Designer/Developer IV	1									
	ITSS	Web Designer/Developer V	1									
	ITSS	Web Programmer I	1									
	ITSS	Web Programmer II	1									
	ITSS	Web Programmer III	1									
	ITSS	Web Programmer IV	1									
	ITSS	Web Programmer V	1									
	SSS	Data Technician I	1									
	SSS	Data Technician II	1									

52.212-1 ATTACHMENTS

SSS	Data Technician III	1										
SSS	Data Technician IV	1										
SSS	Data Technician V	1										
SSS	GIS Specialist I	1										
SSS	GIS Specialist II	1										
SSS	GIS Specialist III	1										
SSS	GIS Specialist IV	1										
SSS	GIS Specialist V	1										
SSS	Scientific Programmer I	1										
SSS	Scientific Programmer II	1										
SSS	Scientific Programmer III	1										
SSS	Scientific Programmer IV	1										
SSS	Scientific Programmer V	1										
SSS	Scientist I	1										
SSS	Scientist II	1										
SSS	Scientist III	1										
SSS	Scientist IV	1										
SSS	Scientist V	1										
SSS	Chief Scientist	1										

CBS	Executive Management II	EX	EXECUTIVE MANAGEMENT II Responsible for directing an organization's overall major operations, such as financial operations (CFO). Oversees, designs and coordinates a wide variety of high-level functions and organizational operations. Requires high-level analyses and reporting. Requires a BS/BA degree (or equivalent) and at least 15 years of direct experience in the field. Demonstrates expertise in a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to CEO or COO.
CBS	Executive Management III	EX	EXECUTIVE MANAGEMENT III (COO, President, CEO) Plans and directs all aspects of an organization's policies, objectives, and initiatives. Responsible for the short- and long-term profitability and growth of the company. Requires a BS/BA degree (or equivalent) and at least 15 years of direct experience in the field. Demonstrates expertise in a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. May preside over board of directors.
CBS	Executive Management IV	EX	EXECUTIVE MANAGEMENT IV (COO, President, CEO) Plans and directs all aspects of an organization's policies, objectives, and initiatives. Responsible for the short- and long-term profitability and growth of the company. May require a doctorate degree with at least 15 years of experience in the field. Demonstrates expertise in a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. May preside over board of directors.
CBS	Finance / Accounting Specialist I	AC	FINANCE/ACCOUNTING I Examines a variety of financial statements for completeness, internal accuracy, and conformance with uniform accounting classifications. Reconciles reports and financial data with statement on file and points out apparent inconsistencies or errors. May prepare simple financial statements not involving problems of analysis. Prepares tables, charts, and other exhibits for reports. This is usually an exempt position. Requires a BS/BA degree (or equivalent) plus 0 to 2 years experience in related field.
CBS	Finance / Accounting Specialist II	AC	FINANCE/ACCOUNTING II Prepares various accounting papers, schedules, exhibits, and summaries. Examines assigned accounting documents to verify accuracy of computations and uniform application of policies, procedures, and acceptable accounting standards. May develop some nonstandard report and statements. Analyzes trends or deviations from standards. Works under general supervision. Requires a BS/BA degree (or equivalent) plus 2 to 4 years experience in related field.
CBS	Finance / Accounting Specialist III	AC	FINANCE/ACCOUNTING III Analysis the accounting system to determine the need for new account, revisions in the account structure, new types of ledgers, revisions in reporting system, changes in the use of accounts, and new account classifications or definitions. Makes daily decisions concerning the accounting treatment of financial transactions and recommends solutions to complex accounting problems. May be a specialist in one or more areas of accounting, such as a preparation of tax returns. May provide work directions to lower level accountants. Requires a BS/BA degree (or equivalent) plus 4 to 6 years experience in related field.
CBS	Finance / Accounting Specialist IV	AC	FINANCE/ACCOUNTING IV Responsible for conducting financial analysis projects and statistical studies. Provides financial oversight, leadership and support. Designation of CPA may be required. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management. Requires a BS/BA degree in related field and may be expected to have an advanced degree (or equivalent), with 6 to 8 years of related experience.